

Mount Vernon Cemetery Trustees
Freeland M. Bancroft Building
35 Worcester St.
West Boylston, Mass.
01583

TC

Meeting Minutes
April 5, 2010

ATTENDING; John McCormick III, Peter Rotando, Aaron Goodale, and Cemetery Superintendent, Kevin McKee.

1. Meeting opened at 4:45 PM by Chairman, John McCormick III.
2. Motion made by Aaron G. and seconded by Jack M. to accept the minutes of the February 22, 2010 meeting. Unanimously approved.
3. Motion made by Jack M. and seconded by Aaron G. to accept the Superintendent's Monthly Report for March, 2010. Unanimously approved.
4. Board discussed the planting of flowers at the various locations of signs in the cemetery. Motion made by Aaron G. and seconded by Peter R. to spend up to \$330.00 for this work. Unanimously Approved. Cemetery Superintendent, Kevin McKee will get prices for the placement of English Ivy along the rail of telephone pole constructed fence.
5. Board reviewed the Cemetery Superintendents Fertilizer Program for 2010. Motion made by Peter R. and seconded by Aaron G. to spend \$600.00 for starter fertilizer to be spread in new expansion area, and \$1,040.00 for fertilizer for the rest of the cemetery. Unanimously approved.
6. Cemetery Superintendent, Kevin McKee presented the Board with an update to efforts of the U.S. Dept. of Agriculture's work on the Asian Beetle problem. Kevin submitted a Release Form for the Board's review and completion as one tree within our cemetery was tagged upon recent inspection. The USDA will have their personnel climb and inspect and inject if necessary. Motion made by Aaron G. and seconded by Peter R. to accept the Release Form requirements. Unanimously approved. Chairman, John McCormick III will sign Release Form representing the Board of Trustees.

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TOWN CLERK'S OFFICE
WEST BOYLSTON

Board reviewed costs of Zero Turn Mowers and need due to expanded area of the new addition.

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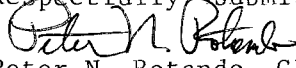
7. Board discussed the recommendations of the Cemetery Superintendent. Based upon prior experience, the Husquavara Mower has been very cost effective for our use. Motion by Aaron G. and seconded by Peter R. to purchase this model with a 48" cut for \$6,900.00 or less. Unanimously approved.
8. Cemetery Superintendent discussed the purchase of chairs for our office. Aaron G. recommended Commonwealth Stationers as a qualified company on the state bid list. Motion by Aaron G. and seconded by Jack M. to spend \$300.00 on chairs.
9. Cemetery Superintendent, Kevin McKee notified the Board that Mrs. Patricia Given had requested documentation regarding the use of vaults for burials in our cemetery. Board of Trustees directed the Superintendent to forward a copy of Mass. General Laws Chapter 114, section 43 to Mrs. Given as requested.
10. Cemetery Superintendent, Kevin McKee notified the Board that the Chapel has signs of water getting into the chimney, in the area of the lintel. Board discussed various solutions but due to the nature of this emergency, directed the Superintendent to contact Barnard Roofing to make any necessary emergency repairs. Motion to take this action by Aaron G. and seconded by Jack M.. Unanimously approved.
11. Cemetery Superintendent, Kevin McKee requested the purchase of mulch to dress up some of the areas in the cemetery prior to Memorial Day. Board reviewed the recommendation. Motion by Aaron G. and seconded by Peter R. to spend up to \$200.00 for mulch. Unanimously approved.
12. Cemetery Superintendent, Kevin McKee notified the Board that he had recently been in contact with Matt Marone from the Country Club, who believes that a used golf cart, that would be of sufficient size for our operation, may be available. Motion made by Jack M. and seconded by Peter R. to purchase this used vehicle for no more than \$1,500.00. Unanimously approved.

13. Cemetery Superintendent, Kevin McKee submitted cost estimate of screening our stockpiled loam. Motion by Aaron G. and seconded by Peter R. to rent the portable screening plant from Wachusett Country Club and pay Rotti Construction Co. up to \$1,400.00 per day to screen our loam. Unanimously approved.
14. Board reviewed the Annual Report of the Board of Trustees for the Town's Annual Report. After review, Aaron G. made the motion to accept the report as written and seconded by Peter R.. Unanimously approved.
15. Board discussed setting some split rail fence post corners and rails to identify the pit area in the new expansion portion of the cemetery. Motion made by Aaron G. and seconded by Peter R. to purchase 2 corner posts and 4 rails. Unanimously approved.
16. Cemetery Superintendent, Kevin McKee notified the Board that Ken Paulson had completed the repairs to the stained glass windows in the Chapel.
17. Board discussed replacement flags for flag poles. Motion made by Aaron G. and seconded by Peter R. to purchase 2 each, 5' x 9.5', polyester flags. Unanimously approved.
18. Chairman, John McCormick III reported that he will purchase 9 baskets for Memorial Day placement from our Perpetual Care Account interest.
19. Board discussed the need to repave portions of our cemetery road system. Motion made by Peter R. and seconded by Aaron G. to review this issue at a later date. Unanimously approved.
20. Board directed the Cemetery Superintendent to purchase 5 each signs NO TRESPASSING / EXCEPT ON CEMETERY BUSINESS, to be placed as directed. Motion made by Peter R. and seconded by Jack M.. Unanimously approved.
21. Board discussed laying out lots in new expansion area. Cemetery Superintendent will meet with Rotti Construction for assistance.
22. Motion made to meet on Tuesday, May 11, 2010 at 7:00 PM by Peter R. and seconded by Jack M.. Unanimously approved. Jack will post at the town hall.

continued

23. Motion made to adjourn by Peter R, and seconded by Aaron G. at 6:30 PM.
Unanimously approved.

Respectfully submitted,


Peter N. Rotando, Clerk

Agrees 5-11-10
8:06pm
PNA